

Follow the instructions below to download the Webex Productivity Tool:

1. Access the **Symantec Software Portal**  icon from the computers' desktop.
2. Search *WebEx Prod* to locate the **Cisco WebEx Productivity Tool** client download



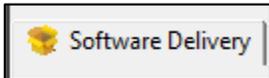
3. Click on the icon **Cisco WebEx Productivity Tools** icon
4. Click Request Application
5. Click **Ok**.



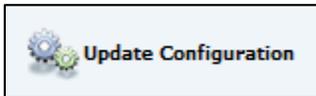
6. Once requested, click the **Symantic Management Agent** in the System Tray.



7. Click the **Software Delivery** tab.



8. Click **Update Configuration**.



9. **Cisco WebEx Productivity Tools** will display in the **Policy** window.

Symantec Management Agent (Administrator)

Software Delivery

Status: OK

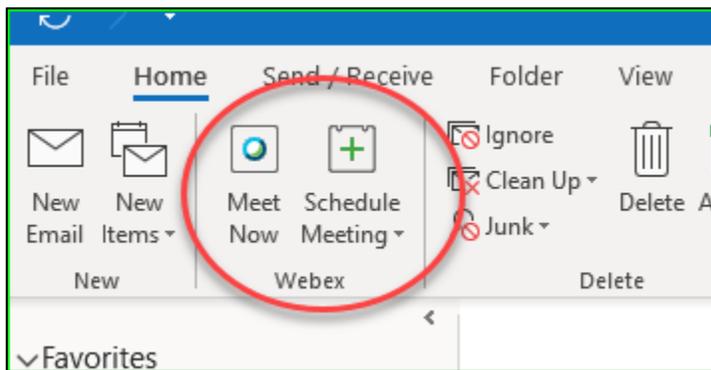
Software Delivery | Agent Settings | Registered Plugins | Software Updates | Task Status | Logs | Peer Downloading | Blockouts | Server Profiles

Deliveries available for this computer:

Policy	Type	Status	Next Run
Burrito Web Shortcut		Compliant	Not scheduled
Cisco AnyConnect Secure Mobility Client 4.7.04056		Compliant	Not scheduled
Cisco IP Communicator 8.6.6.2		Unknown or not started	Not scheduled
Cisco Webex Meetings Desktop App 33.7.2.24		Unknown or not started	Not scheduled
Cisco Webex Meetings Desktop App 40.2.5.3		Compliant	Not scheduled
Cisco Webex Productivity Tools 39.11.2.12		Not compliant	Not scheduled
Clinical Resources Center Shortcut			4/9/2020 12:00:00 PM
CompuLink Eyecare Desktop Shortcut - ONE OFF			10/2020 1:00:00 PM
Custom Inventory-Group 2			15/2020 12:00:00 AM
Ellucid Policy Manager			4/9/2020 11:00:00 AM
FamilyLink Shortcut			
Firefox 68.5		Compliant	Not scheduled
Help Desk Info		Not compliant	Not scheduled
Imprivata Agent 6.3.102.23 x64 - MSI - NEW INSTALL		Compliant	4/9/2020 12:00:00 PM
LastPass 4.41.0.1479		Not compliant	4/9/2020 12:00:00 PM

Task Name	Last Run	Last Status
Pre-download detection check for Cisco Webex Productivity Tools 39.11.2.12	2020-04-09 10:19:24	Not detected
Downloading package for Cisco Webex Productivity Tools 39.11.2.12	2020-04-09 10:19:36	Success
Execute install command for Cisco Webex Productivity Tools 39.11.2.12	2020-04-09 10:23:06	Success
Software Inventory Only - webex		In progress

10. Confirm installation of **Cisco WebEx Productivity Tools** Add-in located in the Outlook Ribbon.



Note: Outlook may need to be restarted if the application is already open.